

Online Library Catalogue

All library members can access our online catalogue from a computer with an Internet connection. You can search for resources you need before you come to the library and can renew as well as place a hold on items online.

URL: <http://www.berribarmeralibrary.org.au>

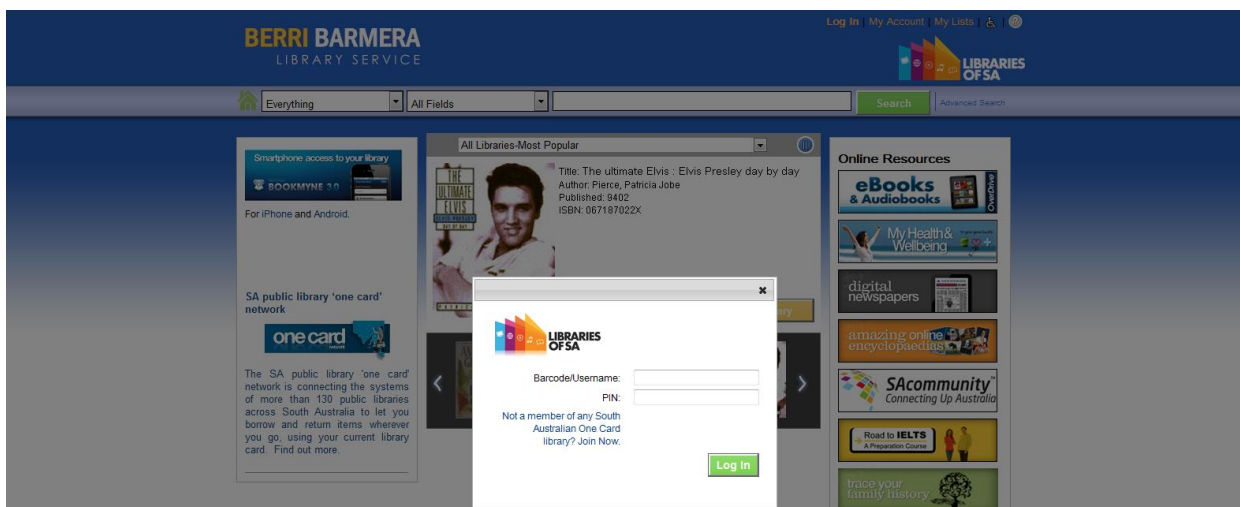


Click **Our Catalogue**

How to login:



Click **Log In** (at the top of the window)



Enter **Barcode/Username** (Capital X followed by library card barcode number. e.g. X0200123456)

Enter **PIN** (default is your date of birth in YYYYMMDD format)

How to search:

On the Home screen you can search by Location as well as Keywords, Title, Author, Subject and ISBN. To limit your search, select Advanced Search.

To search, enter terms in search text box and click **Search**.

How results are displayed:

The screenshot shows a search results page for 'cooking' with 372 results found. The page includes a search bar, a 'Limit Search Results' section with filters for Author, Format, Language, and Keywords, and a list of search results. Three callouts point to specific elements:

- The collection type or format.** Points to the 'Format' filter section.
- The number of search results.** Points to the '372 results found' text.
- Click for the next page of search results.** Points to the pagination links '1 2 3 4 5 ... 31'.

To view an entry, simply click on the highlighted **Title** (in blue).

The screenshot shows a detailed view of a book entry. The title 'My Kitchen' is highlighted in blue. The 'Place Hold' button is circled in red. The entry includes the following information:

- Author:** Evans, Peter Daryl, 1973-
- Title:** My kitchen : casual home cooking /SPAN> / Pete Evans.
- Format:** [Icon]
- General Note:** Includes index.
- ISBN:** 9781741968286
- Local Note:** ALLPOPULAR, NEW, NEWANF, UNNEW, POPULAR
- Personal Author:** Evans, Peter Daryl, 1973-
- Physical Description:** 256 p. : col. ill. ; 27 cm.
- Publication Information:** Sydney : Murdoch Books, 2011.
- Subject Term:** Cooking /SPAN>.
- Title:** My kitchen : casual home cooking /SPAN> / Pete Evans.

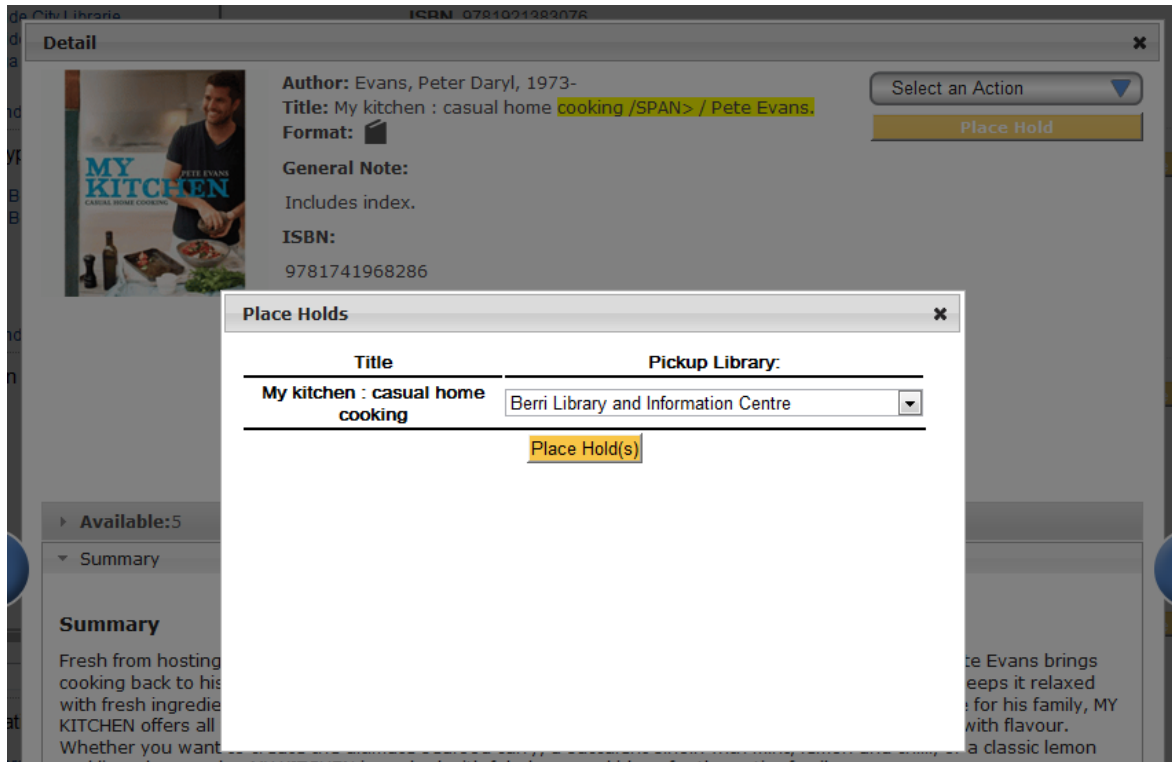
The 'Available:5' section shows a table with the following data:

No. of Copies	Library	Material Type	Shelf Location	Shelf Number	Item Barcode	Genre	Status
1	Berri Library and Information Centre	Book	TAFE Student Reserve Collection	BER 641.5 EVA	C0491068223		Due 19/02/14

A window will appear with item details including holding Library, Shelf Number, Status (availability) and Summary.

How to place hold:

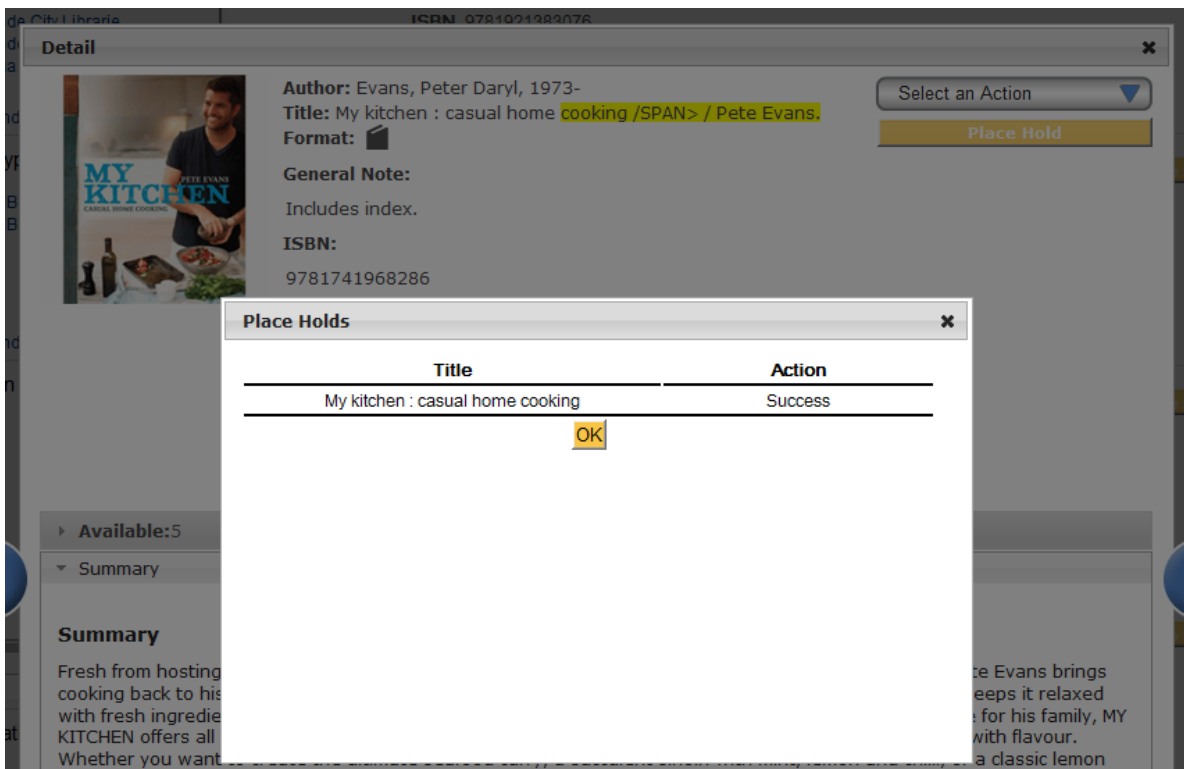
Click **Place Hold**.



A new window will appear.

Pickup Library will be defaulted to your home library location OR select a different pickup library.

Click **Place Hold(s)**.



When a hold has been successfully placed, click **OK**.

How to access your borrower details:

Click **My Account**.

You can view your Personal Information, Checkouts, Holds and Fines.



My Lists

Record what you have read or watched or what you'd like to borrow in the future. To create a new list, click on Add List at the + sign on the left hand side.

The other way to add to a list is to select an item, click on Select an Action, click Add to List. This will create a temporary list which will appear in your My Lists that you can name later.

Personal Information

View your personal information, change your PIN or change your default pickup library.

Checkouts

View the items currently checked out on your library card. Check due dates and renew items.

Holds

Check whether any items you have requested are pending or available.

Fines

Check your fines and the total due.

Don't forget to **Log Out** when you're finished!

Please contact your local library staff for more information and assistance.

Please keep your details up to date!
Contact us on 8595 2666

BERRI BARMERA
LIBRARY SERVICE